

RENTAL TERMS AND CONDITIONS

CANCELLATIONS: All cancellations or reductions must be made **14 days** prior to the event date. Additions are allowed, but are subject to availability.

PAYMENT: A 25% non-refundable deposit is required to hold a reservation. The remaining balance is due before pickup/delivery. A valid credit card is required on all accounts, even if you pay with cash or check. **The Renter hereby authorizes ELITE Events Rental to bill this credit card for: missing or damaged items, cleaning fees, balances left unpaid prior to pickup/delivery, labor charges incurred after the event, or late fees.** We encourage payments over \$500 to be made by check. Charges over \$500 will incur a 2.5% processing fee.

CLEANING: Normal cleaning is included in the rental of food service equipment, linens, vases, and votive candle holders. All other items (including **tables and chairs**) must be returned in pre-rented condition. A labor charge may be added for items requiring additional cleaning upon return. Return all china, flatware, glassware, fountains and other food service equipment scraped free of all food debris and rinsed when possible. **Shake out linens** and scrape off excessive food debris before bagging. **Bag linens only when dry to prevent mildew formation.**

DAMAGED OR MISSING ITEMS: Renters are responsible for items from the time of pickup/delivery until these items are returned. **All rental items (including tables and chairs) need to be protected from the weather.** A 7% non-refundable damage deposit is added to all accounts. This deposit covers minor damage or missing items. Losses caused by negligence, improper use or total greater than the deposit will be an additional charge. **PLEASE NOTE: Candle-wax will stain, melt or burn linens. If linens are returned with wax damage, the renter is responsible for the full replacement cost.**

DELIVERY: While we will try to meet your needs, specific time requests are not guaranteed. Standard delivery service covers tailgate drop off and pickup only. If additional labor is required, please request this ahead of time. Items should be stacked and prepared for loading when drivers arrive for pickup.

LATE FEES: Items are to be returned the business day after the event. Late fees are 50% per day. Extra days may be arranged in advance at 20% per business day.

RENTAL TERMS:

1. The personal property is rented to the Renter by ELITE Events Rental to be used only by the Renter at the designated address for the stated time period and is to be used solely for the purpose for which said equipment was manufactured and intended. This equipment cannot be subleased or used by others.
2. The Renter will return the rented personal property, with all attachments, accessories, parts and packaging thereof to the address of ELITE Events Rental during regular business hours in good condition and repair, subject to reasonable wear and use. If the personal property is damaged, lost or stolen, the renter agrees to compensate ELITE Events Rental for the amount of the replacement cost or the contractually stated rental rates for each day or week consumed while equipment is in the process of recovery or repair.

3. The Renter promises to hold ELITE Events Rental harmless and free from any and all liability of any and every nature whatsoever, arising out of the use, maintenance, or return of the equipment. It is the renter's responsibility (AND ASSUMPTION OF RISK) to notify guests that the chairs hold up to 250 lbs and ELITE Events Rental will be free from all liability arising from the use/misuse of chairs (such as falls).

4. The Renter agrees to pay interest at the rate of 18% per annum or at the highest rate permitted by law upon all delinquent accounts, and further agrees to pay upon demand, all reasonable collection costs and attorney's fees incurred in collections of the Renter's account, or in enforcing any of the terms of their contract.

5. ELITE Events Rental shall not be liable for delays, errors, damages or failure to perform under the terms of this Agreement because of events beyond its reasonable control, including acts of God, weather emergencies, national emergencies, work stoppages, fire, flood, computer virus, natural disaster, governmental action, epidemic, catastrophe, war, terrorism, civil unrest, or failure of mail, transportation, communication or power services or any other force majeure event.

6. The failure of ELITE Events Rental at any one or more times to insist upon strict performance by the Renter of the terms and conditions of their contract shall not be construed as a waiver of ELITE Events Rental's right to demand strict compliance.

Signature _____ Date _____

Print Name _____ Account Name If Different _____